

The For All Healthy Living Centre

Job Title:	Kitchen Assistant Apprentice
Reporting to:	Café Manager
Location:	For All Healthy Living Centre, South Ward, Weston-super-Mare
Hours:	30 hours per week (with possible opportunities for overtime)
Salary Range:	£90 per week
Holidays:	27 days plus Statutory Bank holidays (pro rata)
Probationary Period:	2 Months
Notice Period:	4 weeks

Job purpose

This post is to support the smooth running of the Community Café. The café aims to provide a safe, friendly and welcoming environment and provide reasonably priced, reasonably nutritious drinks and food. At present the café also provides hospitality (tea, coffee, sandwiches etc) for users of rooms and facilities in the Centre.

Key Responsibilities:

Café Work

- Providing customers with a friendly, welcoming and efficient service
- Serving customers with drinks, sandwiches, meals, snacks etc.
- Preparing drinks, snacks and sandwiches,
- Use of the till, accurately and reliably.
- Ensuring the café is clean and presentable to a high standard at all times
- Working with volunteers, and other work placement people when required.

Hospitality

- Communicating with the room booking staff to check hospitality requirements
- Laying up trolleys for refreshments as required
- Preparing refreshments as agreed within plan for provision of hospitality in the Centre
- Loading the dishwasher

Café Development

- Work with FAHLC staff to develop the services offered by the café within the wider development of food and nutrition work in the Centre
- Work with FAHLC staff to consult with café users in order to develop the café and other services provided with the Centre

General

- Attend staff team meetings as appropriate and required
- Support FAHLC work to monitor and evaluate the impact of its work, particularly around the use of the cafe
- Undertake other duties as reasonably negotiated with FAHLC